

Company
Logo Here

Change Order

Change Order Number:
Date of Issue:

Change Type	Description of Change	Reason for Change	Original Amount (£)	New Amount (£)	Change Amount (£)
-------------	-----------------------	-------------------	---------------------	----------------	-------------------

Total Change Costs:
Original Contract Cost:
Net Price of Prior Approved Change Orders:
New Contract Price If Approved:

Grand Total:

Timeframe for Changes/ Impact on Project Schedule:

Acceptance Client

Signature

Date

Company

Signature

Date